

POOH'S PLAY PEN

NURSERY & DAYCARE CENTRE

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Parents Introductory Newsletter

Date : January/February 2012

Dear parents,

We would like to extend a warm word welcome to all our new and old children and parents. We trust you all had a rejuvenating festive season. Best wishes for the New Year!

Parents, please make sure that your child arrives at school just before 8am so that they are not late for breakfast and classwork. Our security guard, William will be on gate duty until 8am after that you will have to ring the bell to get into the school as we do not want any unfamiliar faces on our premises. This is done to ensure the safety of our children.

All Grade R parents please note that we will be using a Grade R work book this year. These books will cost you R120 that is payable in the office and will be yours to keep at the end of the year. It is a compulsory workbook to have. Please pay this amount ASAP so that the Grade R teacher can start working with them.

All Grade R parents are to please start registering and applying for a Grade 1 school as soon as the schools open for Registrations for 2013, usually from March onwards as they do get full very quickly.

Please note we prefer bank deposits. If you choose to use this method of payment please fax us the deposit slip on 014 5925613, or bring proof of payment into the office.

Extra mural fee's are to please be paid at the office or into their separate bank accounts. Please don't deposit these fees into our account with the school fees.

Our bank details are as follows:

Standard bank: Acc Name : Pooh's Play Pen

Acc number : 402400208

Branch Name: Barongwa

Branch code: 017045

Reference: Child's name and surname.

Half day fees: R 800 Full Day Fees: R 1000

You have the option either to pay R80 extra a month (half day)/ R100 extra a month (full day)

OR

To pay the full amount once off by the 7th November.

Full day: R 2000 / half day: R1600 - November and December fees together.

Please note that School fees records will be on your child's progress report at the end of the terms and if the fees are in arrears it could affect them getting a place for the next years school or in case of transfers, so please keep all your fees up to date at all times to avoid disappointments.

School fees are to be paid by the 7th of every month. No arrangements are allowed to be made. If payments are not paid on time a **R150 fine** will be charged automatically and **on the 8th if the fees are not paid in full, your child will be sent home and their space will be given away.**

Leaving Late : Half day kids , latest 1pm, fines will be issued. Parents please talk to the taxi drivers about the following issues : **Leaving children outside of the gate or on the corner of the street. Children only become our responsibility once they are inside the school gates.**

Children are to be collected by the latest 17:30pm, children not picked up by this time will be dropped off at the Police Station and a R100 fine will be owed to the afternoon teacher on duty. This fine will then be added to your school fees. This is a serious matter and we are very strict on it. Please understand.

Progress Reports will be handed for the 1-2, 2-3 and 3-4 age groups twice a year - 2nd and 4th term. 4-5 and Grade R reports will be handed out the 1st and 4th terms.

Please label your children's clothing clearly, and please collect items from the lost and found if they belong to your child. Girls who are wearing short skirts are to please wear leggings underneath as they get uncomfortable when they are playing high up on the jungle gyms.

If you wish to visit your child or the child's teacher during the school day please collect a visitors card from the office before entering the rest of the school. This is to ensure no unwanted visitors have access to our children.

Our 2012 menu 1 and menu 2 are attached at the end of this letter. Please inform your class teacher if your child cannot eat any of the stipulated foods due to allergies and/or religious reasons, so that we can cater for your child's needs.

If your child has any contagious illness for example measles, ringworm etc they must please be kept at home until they are fully recovered. If they are sent to school we will contact you to collect them immediately.

We will be taking photographs every month according to a theme. You can either pay R35 a month or R420 for the year. If you are interested please pay in the office and collect a receipt as proof of payment.

January's theme - Back to school - Photo will be taken on 26 January 2012.

February's theme - Valentine's Day - Photo will be taken on 14 February 2012.

PHOTO THEMES AND DATES FOR THE YEAR:

JANUARY - BACK TO SCHOOL - 26 JANUARY

FEBRUARY - VALENTINES DAY - 14 FEBRUARY

MARCH - I LOVE SPORTS - 8 MARCH

APRIL - EASTER - 26 APRIL

MAY - SKIING IN THE ALPS - 31 MAY

JUNE - ON THE PLAYGROUND - 7 JUNE

JULY - READING THE NEWSPAPER - 26 JULY

AUGUST - ROYALTY FOR A DAY -30 AUGUST

SEPTEMBER - SPRING TIME - 6 SEPTEMBER

OCTOBER - CLASS PHOTO - 25 OCTOBER

NOVEMBER - CONCERT PHOTO - 1 NOVEMBER

DECEMBER - CHRISTMAS - 29 NOVEMBER

A COMPULSORY ANNUAL EVENT FEE OF R300 MUST BE PAID by the 7 FEBRUARY 2012 WHEN THE CHILD STARTS FOR THE FOLLOWING :

VALENTINES DAY ,ATHLETICS DAY ,EASTER HUNT DAY,CULTURE DAY ,OUTING TO ONE OF THE FOLLOWING PLACES : ANIMAL FARM, PLAY PARADISE, GEELHOUT NURSERY, SUNBAKE OR THE RUSTENBURG OLD AGE HOME,CAREER DAY, AMBULANCE VISITS SCHOOL DAY,FASHION SHOW DAY,SPRING DAY AND FATHER CHRISTMAS VISITS THE SCHOOL DAY.

THE R300 WILL ENABLE YOUR CHILD TO PARTICIPATE IN ALL OF THE FOLLOWING ACTIVITIES WITHOUT FEELING LEFT OUT.

If your child is still on nappies (1-2 and 2-3 classes), please make sure you send enough nappies and wet wipes to school for your child for every month until the child has been potty trained.

Tuck shop is available every day for the children. Parents can send money with the children in the mornings so that they can buy from our tuckshop if they want any extras to snack on. It is not compulsory.

We have joined the MySchool project. If you already have a MySchool card you have the option to change the beneficiary to Pooh's Play Pen or if you are not yet a member you can apply and a MySchool card will be issued to you. Being a member and listing our school as a beneficiary means that every time you make a purchase at Woolworths, whether you are paying with cash or on credit, a donation is made to our school. This will not cost you any additional charges. If you are interested please complete the form at your nearest Woolworths branch.

One of our mummies Mrs Maseko, has suggested that we bring in a Piano class as an extra mural for the children. If any other parents are interested please contact us at the office and we will make sure we make it happen if we have at least 10 children that are interested.

One of our mummies Mrs Khoza, has suggested that we bring in Portuguese lessons class as an extra mural for the children. If any other parents are interested please contact us at the office and we will make sure we make it happen if we have at least 10 children that are interested.

For any more information or if you have any queries, suggestions or complaints feel free to contact the principal at the office.

Yours faithfully
Principal

Pooh's Play Pen Daily Summer Menu

| Week one MENU 1 | Breakfast | Morning snack | Lunch | Afternoon snack |
|--------------------|---|--|---|--|
| Monday | Matabela | A selection of fruit served with iced- tea | Savory mince served with pap and juice of the day | Jam sandwich served with chilled water |
| Tuesday | Porridge | A selection of fruit served with iced- tea | Chicken casserole served with rice and juice of the day | Jam sandwich served with chilled water |
| Wednesday | Oats | A selection of fruit served with iced- tea | Fish fingers and mashed potato served with juice of the day | Jam sandwich served with chilled water |
| Thursday | Scrambled egg served with bread and rooibos tea | A selection of fruit served with iced- tea | Macaroni and mince served with juice of the day | Jam sandwich served with chilled water |
| Friday | Porridge | A selection of ice - cream in a cone | Spaghetti and viennas served with juice of the day | Jam sandwich served with chilled water |

| Week two MENU 2 | Breakfast | Morning snack | Lunch | Afternoon snack |
|--------------------|---|--|--|--|
| Monday | Matabela | A selection of fruit served with iced- tea | Chicken casserole served with rice and juice of the day | Jam sandwich served with chilled water |
| Tuesday | Porridge | A selection of fruit served with iced- tea | Spaghetti bolognaise served with juice of the day | Jam sandwich served with chilled water |
| Wednesday | Oats | A selection of fruit served with iced- tea | Fish fingers and mashed potato served with juice of the day | Jam sandwich served with chilled water |
| Thursday | Scrambled egg served with bread and rooibos tea | A selection of fruit served with iced- tea | Beef stew served with pap and juice of the day | Jam sandwich served with chilled water |
| Friday | Porridge | A packet of chips and iced -tea | Hotdogs made with chicken viennas served with juice of the day | Jam sandwich served with chilled water |